

Dear Parent/Guardian and Students

As we transition to remote learning, IS 318 will mirror the regular schedule of the students, but with shorter periods. **Students and Teachers** will follow their **regular schedule** for continuity. A time schedule for the day is **attached**. Please open the attachment, and you will see that each period is 25 minutes. Once all classes have ended at 12:20, Students should **work independently** on **assignments** and **activities** on their own time. (We **strongly recommend** students eat lunch and then **complete any assignments** they may have **before 2:50 pm**) Teachers will be available through 2:50 pm to provide any support your child may need.

STUDENT AND FAMILY RESPONSIBILITIES

1. Students need to **complete instructional activities assigned** by their teacher within the expected timelines.
2. Students need to **participate in check-ins, discussions, and other communication mechanisms** as expected by the teacher.
3. Students need to **review teacher feedback** and **complete any follow-up activities assigned** by the teacher.
4. Families should **support students** in being successful by **establishing routines and habits** that **support their success** in the above activities.
5. Families need to **ensure** that students are **adhering to the NYCDOE's outlines** for **appropriate behavior** on **web enabled devices**.

NEW BELL SCHEDULE

- Period 0: 8:35 am – 9:00 am**
- **Period 1: 9:00 am – 9:25 am**
- **Period 2: 9:25 am – 9:50 am**
- **Period 3: 9:50 am – 10:15 am**
- **Period 4: 10:15 am – 10:40 am**
- **Period 5: 10:40 am – 11:05 am**
- **Period 6: 11:05 am – 11:30 am**
- **Period 7: 11:30 am – 11:55 am**
- **Period 8: 11:55 am – 12:20 pm**